# **Third Party Make Ready Work (“MWR”) Request Form**

*(To be used by third parties who need TDS to perform MWR but are not seeking a license to attach to TDS Poles; if a third party is seeking a license to attach, they must fill out the Application for Pole Attachments)*

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| United Communications |  |  |
| *Third Party Requesting MWR* |  | *TDS Operating Company (“****TDS****”)* |
| 04-19-2022 |  | 2021-863 |
| *Request Date* |  | *Project Tracking Number (must be a unique identifier specific to this request)* |
| 120 Taylor St. Chapel Hill, TN 37034 |  |  |
| *Address* |  |  |
| Daniel Johnston |  | Construction Project Manager |
| *Contact Person* |  | *Contact Title* |
| permits@gounited.net |  | 931-993-0674 |
| *Contact Email* |  | *Contact Phone Number* |

This form must be accompanied by a check for all required fees, as outlined below.

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| --- | --- | --- |
| *Description* | *Fee Amount* | *Total* |
| Site Survey Fee for 1-10 Poles | $250.00 | $250.00 |
| Site Survey Fee for 11-100 Poles | $25.00 per pole | $ |
| Travel Fee for 51-100 Poles | $200.00 per day\* | $ |
| **TOTAL FEES DUE\*\*:** | | **$** |

\* TDS can survey an average of 50 poles per day; if the request impacts more than 50 poles, add additional travel fees as applicable.

\*\* **NOTE:** If you calculate the total fees incorrectly, your check will be returned, and you will need to issue a new one in the correct amount. TDS will not start a substantive review of your request or schedule the site survey(s) until TDS has received payment in full of all related fees.

Please send a check for the total amount to:

|  |  |
| --- | --- |
| *Overnight Mail* | *Regular Mail* |
| TDS Telecom  ATTN: Pole Compliance  827 16th Ave.  Monroe, WI 53566 | TDS Telecom  ATTN: Pole Compliance  PO BOX 480  Monroe, WI  53566 |

**The check must be made payable to TDS Telecom and must include the assigned TDS Tracking Number in the memo line.**

List all Poles that require Make Ready Work.

| Item # | Attachment Type[[1]](#footnote-2) | TDS Pole #[[2]](#footnote-3) | Power Co. Pole #[[3]](#footnote-4) | Location- Address[[4]](#footnote-5) | Location - Lat/Long | Ownership[[5]](#footnote-6) | Cable Size[[6]](#footnote-7) | Make  Ready[[7]](#footnote-8) | Attachment Description[[8]](#footnote-9) |
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1. Indicate Standard Wireline Attachment (“SW”), Overlash (“OL”), or Wireless Equipment (“WL”). [↑](#footnote-ref-2)
2. Enter the TDS identification number attached or imprinted on the Pole. If not available, enter “UNK”. [↑](#footnote-ref-3)
3. Enter the power company identification number attached or imprinted on the Pole. If not available enter “UNK”. If not applicable enter “N/A”. [↑](#footnote-ref-4)
4. Enter the address/general location of the Pole. [↑](#footnote-ref-5)
5. Enter the owner(s) of the Pole as indicated on the identification tag. If unknown, enter “UNK”. [↑](#footnote-ref-6)
6. Indicate type of cable being placed on Pole. [↑](#footnote-ref-7)
7. Enter “TDS” if you want TDS to perform Make-Ready Work. Enter “QC” if you want to hire a Qualified Contractor to perform the Make-Ready Work. [↑](#footnote-ref-8)
8. Describe the facilities you will attach to the Pole. [↑](#footnote-ref-9)